**AGENDA**

**2019 Convention Committee**

**Conference Call**

**Tuesday, January 29, 2019**

**Noon Eastern, 11:00 a.m. Central, 10:00 a.m. Mountain, and 9:00 a.m. Pacific Time**

**Convention Chair: Pete Howlett**

**Dial In #: 888-886-8047 Room #: 9991810**

1. Call the roll
2. Staff
   1. Review staff’s role in the convention planning process
   2. Review the Convention Committee Task List
   3. Review the Convention Shell
3. Review results of the 2018 Convention Survey – in three parts, use links below to access the survey
4. Establish the members of the Program Sub-committee
5. Review the Marketing plan for the convention
6. Additional Business

a. determine first call for the Program Sub-committee

b. schedule the next call for the full convention committee to meet

Please note: Anyone not able to attend the conference call will be kept informed via meeting notes.

<https://www.surveymonkey.com/results/SM-8HQ9QQZKV/>

<https://www.surveymonkey.com/results/SM-P6WNFQZKV/>

<https://www.surveymonkey.com/results/SM-ZKY8T9G5L/>

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